

**CITY OF ROYSTON – APPLICATION FOR UTILITIES SERVICE**

Acct # \_\_\_\_\_ Gas \_\_\_\_\_ Water \_\_\_\_\_ Tap \_\_\_\_\_

Name \_\_\_\_\_ SSN# \_\_\_\_\_

Service Location \_\_\_\_\_

New Service to Location \_\_\_\_\_ No \_\_\_\_\_ Yes (If answer is Yes you must also complete and sign Tap Request Agreement)

Mailing Address \_\_\_\_\_

County \_\_\_\_\_ Premises: Rent \_\_\_\_\_ Own \_\_\_\_\_

Owners Name \_\_\_\_\_ Owners Phone \_\_\_\_\_

Telephone – Residence# \_\_\_\_\_ Employers# \_\_\_\_\_

Email \_\_\_\_\_

Employer’s Name & Address \_\_\_\_\_

Spouse’s Name \_\_\_\_\_

Name of nearest relative not in household \_\_\_\_\_

Your previous address \_\_\_\_\_

Have you had utilities with the City of Royston in prior years? \_\_\_\_\_

In another name? \_\_\_\_\_

Name of previous account \_\_\_\_\_

**ATTENTION: SOMEONE MUST BE AT THE RESIDENCE BEFORE GAS SERVICE WILL BE TURNED ON.**

Requested utilities will be connected to the premises of the above address subject to fulfillment of all policies of the City of Royston as well as the following terms and conditions.

**TAP AND METER CONNECTION.** In addition to the all terms as well as approval by the City and Superintendent of Water and Sewer, **if new service is being established** to the requested location:

- (1) applicant certifies that he/she is owner of the property;
- (2) applicant shall pay deposit fee;
- (3) applicant shall be responsible for payment of tap connection fee, including but not limited to actual cost of bores, road bores, road cuts, case bores;
- (4) applicant acknowledges and agrees tap fee prices are estimates until approved in writing by Superintendent of Water and Sewer;
- (5) installment payments for tap fees, **if and when approved by City**, are only available for established or existing customers within City limits whose accounts are paid in full and have not had late payments within the preceding six (6) months;
- (6) applicant shall not utilize utilities until utility account is established for location; and
- (7) failure to timely pay installment payment subjects service termination without notice.

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- (7) failure to timely pay installment payment subjects service termination without notice.

NON-PAYMENT. Utilities will be subject to disconnect for non-payment of bills or noncompliance with any policies of the City of Royston. If utilities are disconnected due to non-payment or violation of policies, reconnect fees are applicable and must be paid in full prior to reconnection.

DEPOSITS/LATE FEES/GARBAGE FEES. Customer deposits are non-interest bearing. Deposits will be applied to account balances after two (2) years of uninterrupted service if the account incurs no more than 3 late payment fees and services have not been disconnected for non-payment at any time.

Late fees in the greater amount of \$15.00 or 1.5% are added on the 5<sup>th</sup> of each month. Payment of garbage service fees is required with gas and/or water service.

TERMINATION OF SERVICES. When services have been terminated by customer, a final bill will be issued on or about the 10th day of the following month. Customers shall provide City a forwarding address. At that time, any unapplied deposits are subtracted from the outstanding balance. Account difference will be refunded or billed the following week.

GRANTS BY APPLICANT/CUSTOMER. The applicant/customer hereby:

- (1) grants the City the necessary easements and rights of way to construct, operate, maintain and repair its lines and all equipment connected or used in connection with the extension of service requested by the undersigned upon, along, across, over, and under said premises.
- (2) understands and agrees, all service lines supplying the undersigned with City utilities and all meters, valves and other equipment constructed or installed by the City in, on, or under said premises, shall at all times be the sole property of the City.
- (3) grants the City right of access to the said premises to repair or service the same and upon the discontinuance of the service for any reason, to remove the same.
- (4) acknowledges, understands and agrees to all terms and policies, including but not limited to those for unpaid bills, taps, tap installment payments and deposits.
- (5) acknowledges, understands and agrees that acceptance of utility creates a contract between applicant/customer and the City of Royston.
- (6) agrees to claim no damage due to stoppage of services resulting from accident, or when necessary to make alterations, repairs or improvements.
- (7) releases and discharges City from any damage to person or property that customer may suffer.
- (8) indemnifies and hold harmless the City against any claim of a third party for damage to person or property at said location as result of the service.
- (9) acknowledges and understands that unauthorized connection can result in a daily maximum fine of \$100.00 with each day being considered a violation.
- (10) verifies to the best of knowledge that all information provided is true and correct.

(11) acknowledges, understands and agrees that all terms will remain in force until notice to terminate services at this service location.

Date \_\_\_\_\_ Applicant Signature \_\_\_\_\_

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